

**UNCOMMON BONDS: LABRADOR INUIT AND MORAVIAN MISSIONARIES
PROJECT ADVISORY COMMITTEE MEETING BRIEF**

MEETING #2: JANUARY 11TH, 2021

PART I: REPORT

1. WELCOMES AND FOLLOW-UP ITEMS

1.A – ATTENDANCE

Joan Andersen, Member, Moravian Church in Newfoundland and Labrador

Janet Bangma, Associate University Librarian, Memorial University

Caitlin Horall, Secretary for National Heritage Digitization Strategy (NHDS) and employee of Library & Archives Canada (observing member)

Anita Kora, Librarian-Archivist, Inuit Tapiriit Kanatami

Tom McCullough, Assistant Archivist, Moravian Archives Bethlehem

Lena Onalik, Archaeologist, Nunatsiavut Government

Paul Peucker, Archivist, Moravian Archives Bethlehem

Mark David Turner, Manager of Audio-Visual Archives & Media Literacy, OKâlaKatiget Society and Nunatsiavut Government

Regrets

Sarah Jensen, Chair, Moravian Church in Newfoundland & Labrador

1.B – ISSUES ARISING FROM MINUTES

Nothing to report.

1.C – UNRESOLVED ISSUES FROM LAST MEETING

Nothing to report.

2. WEBSITE REVIEW AND COMMUNICATIONS

2.A – FEEDBACK ON WEBSITE AND EDITORIAL DIRECTION

Discussion about changing the name of the “Governance” section and move to including more imagery. Agreement that we can draw from already digitized Labrador-specific imagery that has been digitized for use on the website. That is consistent with the vision to use the website as a space to curate the maximum amount of Labrador Moravian records.

Discussion about the use of specific terms on the site, particularly “Records” vs. “Resources”. Agreement to use the word “Resources” generally, particularly for already curated materials that relate to this project and “Records” in a specific context.

2.B – SCOPE OF DISSEMINATION OF MINUTES

Discussion about simplifying the minutes for use by a larger audience. These will be prepared as higher-level summaries and posted on the website.

2.C – REVIEW PROCESS FOR COMMUNICATIONS

Agreement that a committee is not needed here. We are adopting a two-day implied consent model; i.e. if there is no response about edits within 48 hours, it is implied that there are no objections with what is going out.

Discussion of maximum range of content for the blog. We will also use Twitter to profile the project.

3. DIGITIZATION REPORT, PRESENTED BY THOMAS McCULLOUGH

3.A – OVERVIEW OF WORK TO DATE

58,000 pages and 5 Inuttitut books have been digitized with derivatives prepared. All individual pages in the collection have been stamped (see related blog post).

3.B – REPRESENTATIVE DOCUMENT FOR DESCRIPTIVE CONSIDERATION

Demonstration of a shipping record from Okak from October 1786 which includes firearms and ties into a 2011 article by Hans Rollmann on the trade of guns in Labrador.

Discussion of creating blog posts like this that ties into pre-existing literature as well.

Some other subjects that would be of interest include: yearly catches, unusual weather, conditions, earthquakes, census.

Discussion of tying into or responding to historical photos that are being circulated on social media.

Discussion of the issue of posting more recent pictures and what kind of policies and procedures exist around dissemination. We should respect family wishes for circulation but also be sensitive to the content of the photos. The idea is to work towards a practice of verifying the content before posting.

Discussion of developing policies and procedures for things like this being developed and post them on the website.

Noted that there is a discrepancy between the amount scanned vs. proposed. It is closer to 57,000 pages than 58,000 pages, in part because of the absence of the Hopedale church book in the collection. It is also important to note the absence of church books in the collection.

4. OTHER BUSINESS

Discussion of the Protocols for Native American Archival Materials in policies and procedures.

5. ADJOURNMENT

PART II: ACTION ITEMS

1. Mark will be responsible for the general editing of the website and we will publish blog posts once a month.
2. For press and communications, we will observe a 48-hour implied consent review process. If there are no comments within 48-hours on items circulated to the committee, it is understood that content is fit for circulation.
3. Jonathan Ennis will write the February blog post.
4. Tom McCullough will oversee the project's Twitter account.
5. Tom McCullough will contact Don Walsh at the Digital Archives Initiative to clarify the process of transfer ring digitized materials to the DAI.
6. Tom McCullough has been invited to write blog post relating to the content of the current digitization report.
7. Relevant subjects to highlight include yearly catches, unusual weather conditions, earthquakes, census. If possible, Tom McCullough will flag materials on these subjects.
8. We will create a separate section on the website concerning policies and procedures around access.
9. To assist with the above, Anita Kora has volunteered to read the Protocols for Native American Archival Materials.